1. Project initiation

This step is the first phase of starting the project. It has two main processes which include:

* Project charter
* Identify the Project stakeholder.
  1. Project charter

A project charter is a formal, typically short document that describes the project in its entirety including what the objectives are, how it will be carried out, and who the stakeholder are. It is a crucial ingredient in planning the project because it is used throughout the project lifecycle.

* Project title: BUNG management system.
* Start date: 01-11-2022
* Finish date: 01-07-2022
* Budget: 5000$
* Project manager: HENG Seyha
* Project objective: Proposing the BUNG management system.
* Approach: + Define the measurement to measure the website value.

+ Assign the channel to communicate with all stakeholder well.

+ Assign the certain and clearly requirement with sponsor.

* Role and responsibilities:

|  |  |  |  |
| --- | --- | --- | --- |
| Role | Name | Organization/ Position | Contact information |
| PM | Mr. HENG Seyha | Project manager | 088 91 91 688  hengseyha@gmail.com |
| BA | Mr. SAO Panha | Business Analysis | 010 70 52 25  saopanha@gmal.com |
| DP | Mr. PICH Vichea | Developer | 070 12 35 78  pichvichea@gmail.com |
| DP | Mr. PEAP Phat | Developer | 012 91 91 28  pheapphat@gmail.com |
| SA | Mr. OR Pich | System Analysis | 012 58 78 96  Orpich@gmail.com |
| TS | Mr. CHEA Hong | Tester | 071 21 22 587  cheahong@gmail.com |
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